



18th June 2021

Dear Parents and Carers

**Re: Additional Staff Training Day**

We are delighted that we are on track to open our new school site as planned for the start of the new school year, notwithstanding all the additional challenges resulting from the pandemic. We do want to be sure that all systems and safety procedures have been fully tested before our students return and, to that end, the trust board have approved an additional training day for staff on **Monday 6th September 2021**.

The additional training day will be used for staff training to establish new routines, fire evacuation procedures, invacuation procedures and other new systems and procedures linked to the new site. This will ensure that all staff are fully aware and briefed on all aspects of the new site and necessary safety measures required in order to make the students' start to the new term at the new site safe and as seamless as possible. As well as this, the training days will also be used for the usual start of term staff training to focus on staff CPD and school improvement priorities.

The school will re-open for students as follows:

- Year 7 and Year 12 students - **Tuesday 7th September 2021**.
- All Year Groups - **Wednesday 8th September 2021**

I appreciate that this is an addition to the school calendar and would like to apologise for the possible inconvenience that this may cause.

Thank you for your continued support.

Yours faithfully

**Mrs V Rahn**  
Head of School