



2<sup>nd</sup> November 2020

Dear Parent / Carer,

Following the government announcement at the weekend, confirming a second lockdown from Thursday 5 November, I would like to update you on the Trust's position regarding the wearing of face coverings in school:

- From Thursday 5 November, all staff and students must wear a face covering when they are in the indoor, communal areas of the school. This includes the corridors when moving between lessons and when not eating or drinking in the dining room at lunchtime.
- Based on current evidence and the measures that we have already put in place, such as the school-wide system of controls and zoning of our year group pods, face coverings should not be worn in lessons. Face coverings could have a negative impact on teaching and learning and their use in the classroom should be avoided.
- Students should sanitise their hands before they put their face covering on at the end of a lesson and after they have removed it at the beginning of a lesson.
- When not being worn, face coverings should always be stored in a small, resealable plastic bag either inside the student's bag or in a coat pocket.
- Students should not touch the front of their face covering during use or when removing it.
- All students should provide their own face covering each day- this is now to be added to our equipment list for all students, not just those travelling to school by bus.
- It is therefore absolutely vital that all students have easy access to their own small bottle of hand sanitiser at all times during the day. These cannot be 'shared'.
- Students and staff may choose to start this practice before Thursday 5 November.
- Face coverings should continue to be worn at all times by students travelling on a bus.

We will be providing assemblies to students this week to explain the introduction of this measure and the safe use of face coverings.

Can I remind all parents to not send children to school if they are displaying any of the following symptoms, a high temperature (above 37.8C), a new or persistent cough or a change or loss of sense of smell or taste.

We continue to be very grateful to you for your support for the school. Please do not hesitate to contact the school if you have any queries.

Yours sincerely

**Mrs V Rahn**  
Head of School