



18<sup>th</sup> March 2020

Dear Parents/Carers

We have briefed all students today regarding a possible school closure. For your information and to enable you to support your son/daughter in the best way possible during any closure period, I would like to share the main points of the briefing with you. These were:

- although during a school closure, school will be closed to students, teaching and learning will still continue and they should not see any closure period as an extended holiday.
- the two weeks and one day of the Easter holidays are a holiday and should be treated as such.
- during any other weeks of closure staff will set work via Google Classroom to cover the lessons each day/week.
- this week students are being shown how to access and use Google Classroom, although this is a very familiar platform to the majority of our classes. This will also be followed up with a user's guide which will be emailed to parents by the end of the week.
- students must check their school email everyday for messages and should accept any invitations sent to them by their teachers to join Google Classroom.
- additionally students should access Google Classroom every day to check for work that has been set for them by their teachers.
- students should maintain as normal a routine as possible. They should get up at the normal time and consult their lesson timetable to guide them through the work that their teachers have set.
- teachers are expected to give feedback for some of the tasks set each week. Details of these expectations will be established in due course. This is no different to current practice in which students do not receive written feedback on all written work in school.
- staff will of course be working remotely and will be available to answer any queries from students about work.
- we have loaned laptops/Chrome books to those who are without these items at home. These will need to be returned to school at the end of any school closure. For those students who do not have internet access, work packs will be produced and distributed.
- we are aware that some students were not present today. Please contact [hall.r@northallertonschool.org.uk](mailto:hall.r@northallertonschool.org.uk) if your son/daughter was absent and requires a laptop/Chrome book. We will do our best to accommodate all requests however our supply of these items is limited.
- students in Years 11 and 13 should prepare on the understanding that Public examinations will take place this summer.
- we stressed this afternoon to students the importance of staying on top of their work, that staff will be monitoring submitted tasks and that if students work sensibly and diligently there should be limited loss of learning.
- Tutors and base coaches will be available to respond to parents' emails between 8.45am and 9.15am. Outside of this period if you have any general concerns you should contact the year manager in the first instance.

The health and well-being of students and staff continues to be our priority and we are doing everything we can to protect them whilst in school and put in place measures in the event of school closures. We are continuing to follow government guidance.

I am aware that this is a very concerning time for everyone and wish you and your families all the best for the coming weeks.

Yours sincerely

A handwritten signature in black ink, appearing to read "V Rahn", followed by a period. The signature is written in a cursive style.

**Mrs V Rahn**  
Head of School